

## NOTICE INVITING PROPOSALS

NOTICE IS HEREBY GIVEN that sealed proposals are invited by the San Joaquin Regional Transit District, a public transit district, herein referred to as RTD, for On-Call Legal Services, all in strict conformance with the REQUEST FOR PROPOSALS therefore entitled "REQUEST FOR PROPOSALS FOR ON-CALL LEGAL SERVICES", dated January 19, 2011 (hereinafter referred to as the RFP), said RFP being on file in the offices of the San Joaquin Regional Transit District at 421 East Weber Avenue, Stockton, California 95202.

This RFP is an open-ended request to aid RTD in obtaining On-Call Legal Services in specialized areas. Proposals may be submitted at any time, but to be evaluated in the then current quarter, must be received at the above address prior to the dates and times specified below:

SUBMITTALS DUE	EVALUATION PERFORMED
February 22, 2011, 2:00 PM	February 2011
March 31, 2011, 2:00 PM	April 2011
June 30, 2011, 2:00 PM	July 2011
September 30, 2011, 2:00 PM	October 2011
December 29, 2011, 2:00 PM	January 2012
March 30, 2012, 2:00 PM	April 2012
June 29, 2012, 2:00 PM	July 2012
September 28, 2012, 2:00 PM	October 2012
December 28, 2012, 2:00 PM	January 2013
March 29, 2013, 2:00 PM	April 2013

RTD intends to evaluate all Proposals received as noted above and award contracts as soon as practical thereafter. All contracts, regardless of when awarded, will expire on December 31, 2013.

Each Proposal must be contained in a sealed envelope and should be labeled **"ON-CALL LEGAL SERVICES, Solicitation No. S-2011-R100825, Attention: Procurement - Contracts."**

Copies of the RFP may be obtained at the office of Procurement - Contracts of RTD for a price of \$10 or an electronic copy at no charge. Contact Sharon Miller, Procurement Manager - Contracts, at 209-948-5566 X 607 or [smiller@sanjoaquinRTD.com](mailto:smiller@sanjoaquinRTD.com). Each Proposal shall be submitted on the form(s) prepared by RTD. No Proposal may be withdrawn for a period of one hundred twenty (120) days after proposal opening.

It is the policy of the US Department of Transportation that Disadvantaged Business Enterprises (DBEs) as defined in 49 CFR Part 26 shall be encouraged to participate in the performance of contracts financed in whole or in part with federal funds. As a condition of federal grant assistance, RTD has adopted a DBE program for RTD's federally funded contracts. No DBE goal has been established for this project. However, bidders shall ensure that DBEs have the opportunity to participate in the performance of this contract and shall take all necessary and reasonable steps to obtain DBE participation. The contractor shall not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation or age in the award and performance of subcontracts.

The Contract to be entered into pursuant to this NOTICE INVITING PROPOSALS may be subject to a financial assistance contract between RTD and the United States Department of Transportation. If this RFP is subject to Federal financial assistance, and for any reason the Federal financial assistance is withdrawn, then and in such event RTD may withdraw this NOTICE INVITING PROPOSALS and/or terminate any Contract entered into in accordance with this RFP.

The successful Proposer, and each of his/her/its subcontractors, shall be required to comply with all local, state, and federal labor laws and regulations.

All Proposers are required to read and completely familiarize themselves with the terms and conditions of the RFP, and to submit all necessary paperwork as required of the Proposer as specified in this RFP.

RTD reserves the right to postpone the opening of proposals, accept or reject any and all proposals and to waive any informality in any proposal, all as RTD deems to be in its own best interests and subject to the rules and regulations issued by the Federal Transit Administration of the United States Department of Transportation.

DATED: January 19, 2011

San Joaquin Regional Transit District